

# MISSION BAY MONTESSORI ACADEMY

*Updated October 2022*

## **MBMA Children's House COVID-19 Prevention Guidelines**

Please carefully review our updated 2022-2023 policies and procedures.

Regarding Drop Off:

Please allow extra time for drop-off at the Children's House Entrance (back gate). A staff member will take the child's temperature with a forehead thermometer. Children will not be received if their own temperature is over 100.4 degrees Fahrenheit. If a child has a temperature over 100.4 degrees Fahrenheit, they will be asked to stay home until symptoms lesson for a minimum of 24 hours and may return with a negative Covid-19 test.

Sign In and Out Procedure:

At Check in/Check out, using the tablets provided at the back gate or computers in the front office. All students must be signed in and signed out daily at the time of drop-off/pick-up. Each parent/authorized pick-up person(s) are required to use their own personal code/password as this acts as their personal signature. Parents and children say goodbye in the Check in area.

Regarding Masks:

The Health Order allows for children and staff to make their own decisions regarding indoor and outdoor use for masks. We request parents provide a mask or cloth covering if they desire their child to wear one at school, as well as notify their child's classroom teacher. Masks must be replaced or disinfected/laundered daily, should you wish your child to continue mask-wearing.

What to Bring to School:

Children should not bring any non-essential items to school. Please clean/disinfect the surface and spout of your child's water bottle before sending to school. Provide all essential items such as water bottle, lunch box, jacket/coat, etc.

During the Day:

Children will follow the hand-washing protocol at all times throughout the school day. A staff member will check your child's temperature if fever is suspected. Children exhibiting any signs of illness will be immediately isolated and must be picked up by an authorized pick up person within 30 minutes. Classrooms will be disinfected throughout each day while children are in care as well as after school hours.

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## Playground Time:

Playground equipment will be sanitized daily. As weather and outside space permit, longer outdoor activities will be provided. Handwashing will occur before re-entering the classroom.

## Snack/Lunch Time:

Please provide a morning and afternoon snack along with a packed lunch each day. Students may bring in cloth napkins or placemats. Ki's Natural lunches offers hot and cold lunches for families to purchase and can be provided to students at lunch time, if that is your family's choice. Please disinfect reusable lunch bags, containers, and utensils.

## Nap Time:

Children should bring one crib-sized sheet and one small blanket for nap time. Please, no pillows, sleeping bags, or stuffed animals. Bedding will be sent home each Friday and must be laundered at home in hot water weekly. Children's mats will be spaced according to licensing requirements while napping.

## Regarding Pick Up:

Please allow extra time for pick up, and follow the same best practices described in the drop off procedures. A staff member will supervise each child's handwashing before bringing them to you in the pick-up area. Students must be picked up no later than 6:00 PM. \$1 per minute late fee will apply after 6:00 PM. If you need to pick your child up early or if your child is enrolled in a part time program, please call the school office ahead of the time and a staff member will bring your child to meet you in the checkout area for sign-out and dismissal.

## Guidelines Regarding Travel:

MBMA asks that you are mindful in tracing the contact of your family. Any potential exposure to the COVID-19 virus by the child or any household member must be reported to the school office immediately. There is no longer a quarantine period required before the child can return to the program. Tuition will be required through the quarantine period.

## General Information:

Additional policies and procedures may be implemented as needed and put into effect immediately to meet the extraordinary health and safety needs of our children and staff during this time. All of the school's regular policies and procedures as stated in the Admission Agreement and Parent's Handbook will continue to be in effect unless contraindicated by the operational restrictions listed above